

Pakenham Primary School

Dear Parent/Guardian,

Pakenham Primary School is looking forward to another great year of teaching and learning in 2024. We would like to advise you of Pakenham Primary School's voluntary Financial Contributions for 2024. Collection of books is not required as they will be delivered straight to your child's Learning Community.

Schools provide students with free instruction to fulfil the standard Victorian Curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and resources for our students. We want to thank you for all your support, whether that's through fundraising, donations or volunteering your time. This has made an enormous difference to our school and the programs we can offer.

Your ongoing support has allowed us to:

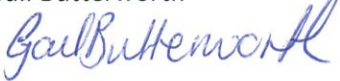
- Provide a wide range of subjects and special curriculum experiences
- Improve our school facilities
- Increase student resources and equipment
- Provide a donation to State Schools Relief. State Schools Relief provides free and discounted uniform and other items to families in need.

Please find attached Pakenham Primary School's voluntary financial contributions schedule for 2024, including an overview of how your contributions will be used.

For further information on the Department's Parent Payments Policy, please see the one-page overview attached.

Yours sincerely,

Gail Butterworth



Principal

Travis Mether



School Council President

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
Classroom consumables, materials & equipment <ul style="list-style-type: none"> • Specialist Subjects – paint, crayons, canvas, glitter, coloured paper • STEM • Classroom consumables, materials & equipment • Printing and photocopying of worksheets and learning materials • Stationery 	\$184.00
Online Subscriptions <ul style="list-style-type: none"> • Auslan Online • Elastik • Chinese Online 	\$10.00 \$20.00 \$20.00
Other Contributions - for non-curriculum items and activities	Amount
State Schools Relief	\$5.00
First aid equipment	\$5.00
Total Amount	\$244.00

Educational items for students to own

We have endeavoured to source our stationery at the most competitive price. You may choose to source your own stationery, provided you order everything exactly as it appears on the list and the complete pack is sent with your child on the first day of 2024. Please note that the pricing we can secure as a school will be more competitive prices than regular retail, as schools are excluded from the GST.

Voluntary Contributions

At Pakenham Primary School we work hard to maintain and further enhance our excellent range of rich, innovative programs and facilities. As part of our ongoing plan to ensure Pakenham Primary School's resources, facilities and grounds are constantly being maintained and improved, extra funds are required. We rely upon the generosity and good will of our school community to make voluntary contributions. Your contribution will be gratefully accepted and put to great use to maintain excellence in all areas. We are happy to accept any generous gift (which is also tax deductible). Voluntary Contributions are also kindly accepted to support those families who have difficulty raising funds to access the extras Pakenham Primary School provides.

Extra-Curricular Items and Activities

Pakenham Primary offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum. These are provided on a user-pays basis.

Extra-Curricular Items and Activities	Amount
Excursions	TBA
Camps	TBA
Yearbook	TBA
Graduation	TBA
Total Extra-curricular Items and Activities	\$

Financial Support for Families

Pakenham Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sport, and Excursions Fund
- State Schools Relief

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact: Dawn Lambert, Business Manager on 03 5918 3900 or email: pakenham.ps@education.vic.gov.au

Category	Amount
Curriculum Contributions	\$234.00
Other Contributions	\$10.00
Extra-Curricular Items and Activities	TBA
Payment Amount Total	\$244.00

Payment methods

- Compass under course confirmation (preferred payment method) from 8th January 2024.
- Eftpos at the School Office from 29th January 2024.
- Fortnightly contribution plan (called Recurring Contribution in Compass) from 8th January 2024.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g., textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.